

City of Blue Lake
City Council
Skinner Store – 111 Greenwood Rd. – Blue Lake
December 12, 2017
Regular Council Meeting

The meeting was called to order at 7:00p.m.

Councilmembers Present: Adelene Jones (Mayor), Jean Lynch, Bobbi Ricca (Mayor Pro-Tem), Elizabeth Mackay

Councilmembers Absent: Summer Daugherty

Staff Present: City Manager Amanda Mager, City Clerk April Sousa

Approve Agenda

Ricca/Mackay *motion to approve the agenda as stated.* The motion carried unanimously.

Public Input

None

Presentation of Donations to Parks and Recreation Department

Darcy Lima and Bettina Eipper, representatives of the Blue Lake Saddle Club, presented the City Council with a donation of \$900 for the Parks and Recreation Department.

The North Coast Horsemen's Association also presented the City with a donation which has been used to help paint the boards of the fence at the Horse Arena that were replaced and upgraded by the Boy Scout Eagle Project last spring.

Ordinance No. 527: An Ordinance of the City Council of the City of Blue Lake Adopting the Blue Lake Municipal Code – Procedure of Adoption and First Reading

The procedure for adoption of this ordinance, including a Public Hearing, was discussed. Council set the Public Hearing date for the first regularly scheduled council meeting in January and directed the City Clerk to publish the notice as needed.

Ricca/Mackay *motion for a first reading of Ordinance No. 527: An Ordinance of the City Council of the City of Blue Lake Adopting the Blue Lake Municipal Code, by title only.* The motion carried unanimously.

Resolution No. 1106: A Resolution of the City Council of the City of Blue Lake Establishing the Blue Lake Community Emergency Team (CERT) as a City Program

Members of the Blue Lake CERT were present to answer questions.

Ricca/Lynch *motion for adoption of resolution no. 1106 and direct staff to move forward with drafting and Memorandum of Understanding between the City and the Fire Department regarding training, records retention, and emergency call-outs.* The motion carried unanimously.

Resolution No. 1107: A Resolution of the City Council of the City of Blue Lake Adopting a Revised Schedule of Parks and Recreation Fees within the City of Blue Lake and Providing an Effective Date of January 1, 2018.

A revised attachment was presented that incorporated all Facility rental fees, which were accidentally omitted.

Ricca/Mackay motion to adopt Resolution No. 1107: A Resolution of the City Council of the City of Blue Lake Adopting a Revised Schedule of Parks and Recreation Fees within the City of Blue Lake and Providing an Effective Date of January 1, 2018. The motion carried unanimously.

Review and Adoption of Accessibility Transition Working Plan

The City Manager gave an overview of the transition plan. Funding possibilities were discussed.

Ricca/Mackay motion to adopt the proposed transition working plan and direct staff to update the plan as issues are identified and resolved. The motion carried unanimously.

Discussion regarding Blue Lake Hero Award

The Mayor read the staff report and began the discussion. Because this particular event took place during a fire and in the County, but in the Fire District, the Council directed the Liaison for the Fire District to talk with the Fire Department/District about this award.

Council asked that the idea of an award, possibly a Blue Lake Citizen Award, be brought back to Council for further discussion.

City Architect Request for Qualifications Review and Discussion

The City Manager gave an overview of the Request for Qualifications process and gave possible next steps to the Council. Architect Kash Boodjeh was present to answer questions for the Council. Costs for services were discussed.

Mackay/Ricca motion to direct staff to work on a contract with Kash Boodjeh. The motion carried unanimously.

Lin Glen, Blue Lake resident, commented appreciation for the City Manager being proactive in seeking a City Architect.

Consent Agenda

Ricca/Mackay motion to approve the consent agenda – a. Minutes from November 14, 2017, b. Memorandum of Understanding with Humboldt Waste Management Authority for Participating in the Regional Curbside Collection of Recyclable Materials. The motion carried unanimously.

Reports from Council and Staff

a. Accountant Report – City Financials

The City Manager noted that this report was for the special meeting to take place on December 15, 2017.

b. Public Agency Risk Sharing Authority of California (PARSAC) meeting report

City Clerk Sousa gave a report on the recent PARSAC meeting, with specific notes regarding PARSAC strategic planning and Worker's Compensation Self Insurance Retention changes.

c. City Manager's Report

The City Manager passed out her report, and it was discussed.

Mackay – reported on meeting with the Fire Department and stated she did not attend the Humboldt Waste Management Authority (HWMA) meeting.

Lynch – reported on the Economic Development Commission (EDC) meeting and stated the next EDC and the Public Safety Commission meetings were both cancelled.

Jones – reported that she did not attend the Humboldt County Association of Governments (HCAOG) meeting and also reported on the tree decorating that took place.

Ricca – reported that she attended the HCAOG meeting in place of the Mayor. She also reported on the Redwood Coast Energy Authority (RCEA) and the Parks and Recreation Commission meeting.

Future Agenda Items

- Blue Lake Citizen Award
- Public Hearing - Codification

Correspondence

None

Adjourn

Ricca/Mackay *motioned to adjourn*. The motion carried unanimously. Meeting adjourned at 9:24 p.m.

April Sousa
City Clerk